60 Buckingham Green

Portsmouth

England

PO1 4LL

22 May 2018

Pay As You Earn and Self Assessment

HM Revenue and Customs

BX9 1AS

Attention: Ms L Phillips

Re: **Self-Assessment Penalty £2 700 - Unique Taxpayer Reference (UTR) 5029085208 Nino SG530716A**

Your letters dated 09 and 14 May refers. I was shocked to receive the letter and bill. I had never received any letters to the effect that I owed any moneys to HMRC and that I needed to complete self-assessment forms. If I had, I would have completed the forms immediately. In addition, I was not even aware that I was enrolled for self-assessment until I received your penalty notice. There is no way I would have sat on such important letters otherwise I would have called you, as I did, when I received the penalties. I am not sure whether your letters and reminders were sent to my old address.

I have since completed the self-assessment, as requested, on line for 2014/15 and 2015/16. You must have received the 2013/14 completed self-assessment forms which I posted.

I am really stressed by the penalty and I do not have the money to pay for it. I am therefore please humbly asking you to reverse the penalty. I promise to be completing the self-assessment now that I am enrolled.

Looking forward to hearing from you and thank you in advance for your understanding.

Kind Regards

Preconcet Chingwalu